

## Compliance Advisory Panel (CAP) Meeting Minutes

December 6, 2021  
2:00 p.m.

Via Zoom

CAP Members Present

Don Curran  
Kathy Duncan  
Ava Roberts  
Jay Saxton  
Jeff LeMaster, E&E

Others Present

Tommy Edgman, E&E  
Lucy Cross, E&E  
Erika Droke, E&E

### **Call to Order**

Chairman Jay Saxton called the meeting to order at 2:00 p.m. and welcomed everyone in attendance.

Jeff LeMaster made the acknowledgement of the Media Notification. A press release of the meeting announcement was published on November 22, 2021.

### **Discussion and Agenda**

LeMaster discussed the meeting agenda items, including the list of meeting minutes needing approval from the board. A draft copy of the minutes were sent to the board members for review prior to today's meeting. They included minutes from December 11, 2019, which were amended to reflect that Ava Roberts was a member (incorrectly listed under "Others Present"), October 13, 2020, June 29, 2021, and November 10, 2021. Don Curran made a motion to approve the minutes. Ava Roberts made a second motion for approval. No members opposed. The meeting minutes were approved.

### **Fiscal Overview**

Lucy Cross provided a fiscal overview: to date, there have been no expenditures for the fiscal year 2022 (FY2022).

### **Vacant Positions**

LeMaster discussed the CAP Board's vacant positions. There are currently four (4) vacancies. The four (4) current members have terms that expire on December 31, 2021. Enterprise Services has begun discussing recruiting requirements with E&E Leadership.

LeMaster also informed the board that he would be leaving his position on the board, as well as with E&E at the end of the year to begin employment with another state agency. Lucy Cross will fill LeMaster's roll in the interim.

### **Office of Air Quality Updates**

Erika Droke provided a brief summary of the DEQ Office of Air Quality (OAQ) State of the Air Report 2020, including the State of the Air Dashboard and the State of the Air StoryMap, which was a new feature of the report. The State of the Air Report is produced annually.

After the presentation, Droke stated that she would provide the board members with a copy of the presentation.

Don Curran followed up with a few questions for Droke after her presentation. Droke stated that she would speak with the OAQ staff and get back with him.

### **New Business**

The board is required to vote on the stipend. Kathy Duncan made a motion to approve stipends for members who attended the June 29, 2021, and November 10, 2021, meetings. Curran made a second motion to approve. No members opposed. Stipends were approved.

The date and time of the next board meeting have not been determined. The hope is to fill the vacant spots in 2022.

There were no public comments.

Chairman Saxton adjourned the meeting at 2:42 p.m.