

## Compliance Advisory Panel (CAP) Meeting Minutes

August 24, 2022  
10:30 a.m.

Two Pine Landfill, Waste Management  
100 Two Pines Drive, North Little Rock,  
AR

### CAP Members Present

Don Curran  
Kathy Duncan  
Jay Saxton  
Rodney Leggitt  
Lucy Cross, E&E

### Others Present

Tommy Edgman, E&E  
Dalton Barnum, E&E  
Vanessa Kohrs, E&E  
Brittney Winner, Thompson Recycling

### Call to Order

Chairman Jay Saxton called the meeting to order at 10:30 a.m. Members welcomed Rodney Leggitt's return to the Board.

Vanessa Kohrs made the acknowledgment of the Media Notification. A press release of the meeting announcement was published on August 18, 2022.

Lucy Cross read the minutes from the last meeting, which occurred on April 19, 2022. Don Curran made the motion to approve the minutes. Kathy Duncan seconded, and the meeting minutes were approved as read.

### Updates/New Business

Kohrs provided an overview of the budget and expenditures for the CAP board for the fiscal years 2022 and 2023.

Cross introduced Dalton Barnum, the new NSTEP Coordinator for E&E's Enterprise Services.

Kohrs passed out copies of ACA § 8-4-314 explaining the duties of the Compliance Advisory Panel (CAP). The Board is to act as a liaison between permittees and the EPA.

Curran expressed the importance of having representatives of the CAP Board at conferences to assist industries needing information and resources. The CAP Board discussed an exhibitor booth at the Arkansas Recycling Coalition (ARC) Conference, September 12<sup>th</sup> – 14<sup>th</sup>, 2022, and the Arkansas Environmental Federation (AEF) Conference, October 5<sup>th</sup> – 7<sup>th</sup>, 2022. All agreed it would be a good use of the appropriated funds. Jay Saxton motioned to accept, Leggett

seconded, all members were in favor, and the monies for conference registration were approved. The CAP Board requested printed business cards for members to hand out at conferences.

Cross suggested setting a schedule for upcoming meetings. Due to the holidays, November 15, 2022, was presented for the 4th quarter meeting. Suggestions for a location and tour were requested.

Cross discussed the need to fill two vacancies. It was suggested that one position be filled by an individual with an existing air permit with Arkansas Energy and Environment. She requested the Board provide recommendations for the positions.

There were no public comments.

Chairman Saxton adjourned the meeting at 11:30 a.m.

